



## **POLICY – Health & Safety Consultation**

### **Policy:**

Management and employees of Krueger Shopfitters are required to consult with regard to Occupational Health and Safety issues that arise in the workplace.

### **Procedure:**

- 1) A health and safety issue may be raised at any time by Management, employees' and/or the relevant Health and Safety Representative, for the work area, if applicable.
- 2) All health and safety issues, corrective actions, and the person allocated responsibility to undertake the corrective action, must be documented by the relevant Manager/Supervisor/Health and Safety Representative in consultation with one another.
- 3) The following Hierarchy of Control must be referred to when considering suitable control plans.
  - Elimination of the hazard
  - Substitute with a lesser hazard
  - Modify the work system or process
  - Isolate the hazard
  - Use engineering controls
  - Use back up controls such as Personal Protective Equipment

Note: Controls implemented must be monitored for effectiveness

### **REFERENCES**

OHS ACT VICTORIA, 2004  
OHS REGULATIONS VICTORIA 2017  
OHS COMMITTEE POLICY AND PROCEDURE